

## CUSTOMIZED TRAINING

*If we do not currently have a training that meets your needs, we can design one for you.*

Our staff has extensive experience and education in Curriculum, Child Development Associate Credential, NAFCC Accreditation, Cultural Diversity, The Arts, Special Needs, Adult Learning, Infants and Toddlers, Instructional Design, and many other areas. Using this expertise we are able to design high quality, customized training to meet the needs of your staff and program.

*We can design distance learning, module format trainings, conferences, or online learning for you.*

Our trainings are based upon current research in the field, developmentally appropriate practice, and adult learning theory. Continuing Education Units (CEUs) are available for all trainings five hours or longer.

## FOR MORE INFORMATION

### EARLY CHILDHOOD COURSES

Contact: Jody Figuerido - 1-888-353-4373  
Email - j.figuierido@iepd.org

### CPR AND FIRST AID TRAININGS

Contact: Liz Acosta - 1-866-311-3663  
Email - l.acosta@iepd.org

## CPR & FIRST AID

### ADULT, INFANT & CHILD

*Please call to register for CPR and First Aid*

**1-866-311-3663**

The Institute goes to you! Scheduling is flexible and convenient for your organization.

We also offer daytime classes in some of our facilities Monday thru Friday with prior reservation for your group

Both Courses: \$55.00  
One Course: \$30.00

*\*Group Rates Available*



*\*American Red Cross Certified*

# The Institute for Education and Professional Development

### OFFICE LOCATIONS:

**MILFORD** - *The Institute Headquarters*  
64 Dilla Street  
Milford, MA 01757  
Tel: 1-888-353-4373 / Fax: 508-478-2256  
Director: Jody Figuerido

### CHICOPEE

35 Center Street, Suite 201  
Chicopee, MA 01013  
Tel: 413-594-3190 / Fax: 413-594-3193

### TRAINING LOCATIONS:

#### WORCESTER

418 Main Street, 2nd Floor  
Worcester, MA 01608

#### MALDEN

389 Main Street, Suite 303  
Malden, MA 02148

#### CHELSEA

100 Everett Avenue, Unit 15  
Chelsea, MA 02150

#### LAWRENCE

225 Essex Street, Suite 3D  
Lawrence, MA 01841

#### LYNN

181 Union Street, Suite K  
Lynn, MA 01901

#### PLYMOUTH

50 Industrial Park Road, Unit 100  
Plymouth, MA 02360

#### HYANNIS

702 B Main Street  
Hyannis, MA 02601

#### FITCHBURG

76 Summer Street, Suite 340  
Fitchburg, MA 01420

#### SPRINGFIELD

1365 Main Street, 2nd Floor  
Springfield, MA 01103

### TO REGISTER CALL:

**1-888-353-4373**



The Institute for Education  
and Professional Development

[www.iepd.org](http://www.iepd.org)



*Professional Development for the Early  
Childhood and School-Age Educator*

## OVERVIEW OF THE INSTITUTE

*The Institute for Education and Professional Development (IEPD) provides high quality professional development opportunities and mentor support for early education and care programs.*

The staff at IEPD includes highly qualified and experienced early childhood professionals with bachelor's, master's or doctorate degrees in education, social work and developmental psychology. With the level of expertise at IEPD, we are able to design and offer high quality professional development opportunities for early education and care professionals based upon knowledge of and experience in the field.

At IEPD, we design "face to face" and online courses, distance learning courses, Train the Trainers sessions, workshops, conference presentations, and module format trainings approved for CEU's. Each training is available in English and Spanish.

Our professional development opportunities are based upon the components of quality child care, needs in the field, changes in regulations, and to address and prepare for future changes that will impact the early education and care and school-age community.



*Trainings Are Available in English or Spanish*

## TRAINING AND CONSULTATION

### ***All consultation services are based upon your needs!***

We offer consultation services for your program; group or family child care. If you find you need assistance with program design, environments, curriculum, child guidance, family communication, child development, assessment or the many other topics that involve our field, please contact us – we are available to work with you to improve quality and motivate staff in their work with children and families.

### ***Our Training and Consultation Services Include:***

- Organization, Monitoring, Development of Materials for the Course Selected
- Course Outline Based on Adult Learning Theory w/ CEUs for Successful Completion
- Bilingual Spanish/English Qualified Instructors
- On-Site Customized Early Childhood Trainings

### **WE HAVE DEVELOPED AND OFFERED TRAININGS FOR:**

- CPC Councils
- Public Preschool Programs
- State Agencies
- State and National Conferences
- Family Child Care Systems
- Job Recruiting Agencies
- Child Care Centers
- School-Age Programs
- UPK Grant Recipients

## PROFESSIONAL DEVELOPMENT FOR THE EARLY CHILDHOOD AND SCHOOL-AGE EDUCATOR

**CDA Assistance:** Designed for individuals who are interested in applying for their Child Development Associate Credential. A specialist will align current training within the CDA Subject Areas and develop a professional development plan to meet CDA requirements.

**CDA Course:** The Institute offers a custom designed CDA course that includes 120 hours of training, assistance in the development of the Resource File, the application, and the assessment process, and mentoring for each CDA candidate in the course.

### ***Our training topics are current and customized to your needs!***

- EEC Regulations – including recent changes
- Observation and child assessment including Creative Curriculum
- Child Development Associate (CDA)
- NAFCC / NAEYC Accreditation support
- First Aid and CPR
- Child guidance, children with special needs, designing curriculum, family child care and many more!
- Mentoring and consultation
- Online, distance learning and face-to-face courses
- Courses and training available in English and Spanish
- We can customize training to meet your needs!
- We provide continuing education units (CEUs)
- Our training space is large and designed for adult learners
- Need in-house training? We can come to you!



*Fee Schedule and Course Descriptions Available Upon Request*